Santa Fe Trail Attendance Center PTO

Regular Meeting

January 5, 2016 - 6:30pm

Scranton Attendance Center

Library

1. Call to Order. Ashley M at 6:35pm

2.               Ordering and Approval of Agenda & December Meeting Minutes. Okay.

3.               Greetings & Introductions.

4.               Financial and Bills Payable Report - Jessica Barnes reported that there were deposits of $560 as well as $1,979 for T-shirt sales and $74 for an additional candle order. Debits of $15 to babysitter, $119.03 was re-imbursed to Amanda V for Casey’s gift cards and a check to Shirts N Such for $974.00 leaving us with $20,790.51 in the account.

6.1 Deposits and Checks made this month

Jessica Barnes reported that there were deposits of $560 as well as $1,979 for T-shirt sales and $74 for an additional candle order. Debits of $15 to babysitter, $119.03 was re-imbursed to Amanda V for Casey’s gift cards and a check to Shirts N Such for $974.00

6.2 Cash balance- $20,790.51

6.3 Outstanding Bills – Babysitter $15 to Nicole V.

5.               T-Shirt Sales Report - Ashley Michaelis

Lots of orders came in for the December 4th deadline. Those were received prior to Christmas break. Everyone was contacted and pick up was arranged. (so that we didn’t send home Christmas gifts and spoil any surprises).

There was an issue where one of the Attendance Centers allowed orders and money to go home with a para hoping that it would be delivered to a PTO Board Member. At this time we have found 3 orders were stolen from the para’s vehicle. As soon as OAC AC PTO was aware of the issue, Presidents went to work making certain those people were notified to stop payments on such checks, the situations were handled on a case-by-case scenario. At this time we feel that all parties are happy with the resolution. In addition OAC AC PTO officers have spoked to all Attendance Centers to let them know that any orders/money or documents pertaining to OAC PTO be delivered to only the hands of OAC Board members. We understand that everyone was just wanting to help but feel that this is the most secure way that we can control the situation from ever happening again.

The hot items with the T-shirt orders are…..(drum roll)…. Blue hoodies and red t-shirts!

There have been some additional orders arrive after the December 4th deadline. We are looking at submitting another order soon. The question was brought up, do we submit an order for PTO to continue to try and sell at events? Julie Smith proposed maybe sending out another School Reach email to get more orders. Now that Christmas is over then maybe people have some free’d up funds?

6.               Committee Reports

6.1 Spring Carnival- Ashley M stated that she had been contacted by Emily Roberts, who puts on the Charger Trot Fun run. Emily mentioned that the run was on the same date as the carnival and wanted to know if we were interested in working together. Emily will need to present us with additional information as we had lots of questions on what she had in mind and what she would like to see PTO do to help. In the past it appears that about 50 or so children would be involved in the run. It’s seen as a wellness or family fun type of event. Kids would run, walk or even bike 5K.

Lorle had talked and emailed with all of the grade levels about themes of silent auction baskets.

Pre-K: Cooking/Baking

1st: Family Night

2nd: Camping

3rd: Chocolate

4th: Movie Night

5th: Art

6th: Sports Basket

7th: Gardening

8th: Sweet tooth

Other donation we’d received in the past:

SFT Meats - Ashley M will contact

Carbondale Pool Pass - Amy C.

T-Bones tickets - Amy C.

Casey’s - Lorle

Overbrook Livestock - Lorle

Overbrook Pool - Julie Smith

Amy H suggested that we draft letter to give to additional local businesses to see if we could get more donations for baskets.

Lorle would be getting baskets and just get reimbursed later.

Amy C states that she has a list of games drafted. She would get it printed for us.

We need to get a key to the shed from Dawn. Inside the shed has some prizes as well as all of the games. Possibly 20 stations.

Lorle will follow up with David F. about getting books for “book walk” instead of a cake walk this year. It will save us from deleting the game early due to no cakes.

During the meeting Amy H talked with David F about hiring Brandy Fraley about being the balloon lady. She confirmed that the date was available and she is now booked!

The committee will meet again January 27th at 5pm in the OAC library to talk details on ordering prizes, how to work with the event budget. Anyone is welcome to attend.

6.2 Birthday Cards- still going well.

7.               Other News & Miscellaneous Items

8.               Next Regular PTO Meeting - February 2, 2016 at the Scranton Attendance Center in the library.

9.               Adjournment 7:33pm

Next meeting is set for: February 2nd 6:30 pm - PTO Meeting @ SAC

Dates to Remember:

February 2nd 6:30 pm - PTO Meeting @ SAC

March 1st 6:30 pm - PTO Meeting @ CAC

        7pm PTO Members to sell shirts at 5th Grade Music Program ( Summer & Crystal S.)

April 5th 6:30pm - PTO Meeting @ CAC

April 11th- 6:30pm & 7pm 2nd Grade & 3rd Grade Music Program

        PTO Members to sell shirts             (Summer & Crystal S.)

April 16th - Possible Fun Run/5K at 9:00am 1 to 4pm PTO Carnival & Fundraiser

May 3rd 6:30pm  - PTO Meeting @ CAC